INSTITUTE OF HEAVY EQUIPMENT AND TECHNOLOGY

PROSPECTUS

2024/2025

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Statement from the Principal

On behalf of the Institute of Heavy Equipment and Technology (IHET) community, I am pleased to welcome you all to the 2024 edition of the Institute of Heavy Equipment and Technology (IHET) Prospectus. The information contained in this publication will enable our stakeholders realize their aspirations in searching for new learning experiences.

Our stakeholders are prospective students, parents, workers (Operators, Technicians, Engineers, etc), industries (Mining, beverage, farming, etc), benefactors, employers, Government and alumni following up new developments at IHET.

Our 2024 edition contains details of Diploma, Certificate, Long and short-term programmes that aim at addressing general and specific needs of different groups of stakeholders serving in technical and vocational education and training for Tanzania and world.

We welcome and experience with us the information contained in this document, For further information do not hesitate to contact us at principal@ihet.ac.tz or visit our website www.ihet.ac.tz

We look forward to serve you diligently.

Asia N. Ntembo

Principal

October 2024

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List of Abbreviations

AC	-	Alternating Current
AE	-	Auto Electric.
ATC	-	Arusha Technical College.
CAD	-	Computer Aided Design
CBET	-	Competence Based Education and Training
DC	-	Direct Current.
DIT	-	Dar es Salaam Institute of Technology.
DSM	-	Dar es Salaam.
FA	-	Field Attachment
FTC	-	Full Technician Certificate.
GPA	-	Grade Point Average.
HDEM	-	Heavy Duty Equipment Mechanics
ICT	-	Information and Communication Technology.
IT	-	Information Technology.
IHET	-	Institute of Heavy Equipment and Technology
NACTVET	-	National Council For Technical and Vocational Education and Training.
NIT	-	National Institute of Transportation.
NTA	-	National Technical Award
NVA	-	National Vocational Award.
MD	-	Managing Director.
MUST	-	Mbeya University of Science and Technology.

OP	-	Operator
OSHA	-	Occupational Safety and Health Authority
TCU	-	Tanzania Commission for Universities.
TPF	-	Tanzania Police Force.
UDOM	-	University of Dodoma.
UDSM	-	University Of Dar Es Salaam.
WF	-	Welding and Metal Fabrication
VET	-	Vocational Education and Training
VETA	-	Vocational Education and Training Authority

1.0 Executive Summary

IHET is a NACTVET registered Institution with registration number REG/SAT/060 and VET registration number VET/DSM/PR/2018/C/110.

IHET is an education institution located in Dar es Salaam, Tanzania. IHET is efficiently and effectively helping Tanzania Government meet the high-tech challenges of today's global economy, in partnership with business and industry, government agencies and other educational institutions.

IHET was established and started its operations in 2016 at Tazara, Temeke then shifted to Kijitonyama, Kinondoni Dar es Salaam in 2017. In 2019 IHET opened a new branch in Ilemela Mwanza and the next year 2020, Dodoma branch was opened in Nala Dodoma.

Welcome to the Institute of Heavy Equipment and Technology (IHET), *Experience and Knowledge*. At IHET, we are dedicated to preparing students for the challenges of the modern world by offering cutting-edge courses in Information and Communication Technology (ICT) and Mechanical Studies, including specialized programs in Heavy Duty Mechanics and Heavy-Duty Equipment Operations.

Our institution is equipped with state-of-the-art facilities, experienced faculty, and a curriculum designed to foster hands-on skills, critical thinking, and innovation. Whether you're starting your career or upgrading your skills, IHET is the place to gain the knowledge and expertise needed to thrive in today’s fast-evolving industries.

1.1 Institute Vision

To be a catalyst in engaging partners to bring innovative educational solutions to individuals, employers, and communities – transforming challenges into opportunities.

1.2 Institute Mission

To provide relevant technical education and training to support student goals, a skilled workforce, and the economic vitality of our communities.

1.3 Institute Core Values

We value:

a) Integrity
b) Collaborative Partnerships
c) Innovation
d) Continuous Improvement
e) Customer Focus Diversity
f) Sustainability

1.4 Why Choose IHET?

i. **Modern Facilities:** Our laboratories, workshops, and classrooms are equipped with the latest technology and industry-standard equipment.
ii. **Experienced Faculty**: Our instructors are seasoned professionals and experts in their fields, bringing both academic knowledge and industry experience into the classroom.
iii. **Industry Connections**: IHET maintains strong partnerships with leading companies in ICT and Mechanical industries, providing students with valuable internship and employment opportunities.
iv. **Practical Learning**: Our programs emphasize hands-on training, ensuring that students not only learn theory but also gain practical skills.
v. **Flexible Learning**: IHET offers both full-time and part-time study options, allowing students to choose a schedule that suits their needs.

2.0 Organization Structure of IHET

The Institute of Heavy Equipment and Technology (IHET) is structured to ensure effective governance, academic excellence, research innovation, and administrative efficiency. The organizational structure is designed to facilitate decision-making, foster collaboration, and support the institution's vision and mission in providing quality education in Information Technology, Mechanical Studies, Equipment Operations and other fields.

2.1 IHET Governing Body

The following are members of IHET's governing body

SN	Name & Address	Position & Organization
1	Prof. Eng. Patrick Makungu P.O. Box 30390 Kibaha, Pwani. Email: pjmakungu@gmail.com	**Chairperson** MD, BOPi Garage
2	DCP (Rtd). Mohammed R. Mpinga P.O. Box 72641 Dar es Salaam, Email: momping58@gmail.com	**Deputy Chairman** TPF
3	Sofia Sinda Email: sophiasinda.ss@gmail.com	**Member** Politician
4	Edwin Godwin P.O. Box 42036 Dar es Salaam, Email: egak2002@gmail.com	**Member** MD, Ada & Ale Co.
5	Adv. Christina Ilumba Email: christinailumba@gmail.com	**Member** Advocate FCIArb
6	Havijawa Mbuma P.O. Box 35047 Dar es Salaam, Email: havymbuma@gmail.com	**Member** CRDB Bank

7	Mohamed Rweyemam Email: Mohamed.rweyemam@tms.co.tz	**Member** TMS
8	Adam Nsalamba Shabani P.O. Box 55079 Dar es Salaam, Tel: +255767962475 Email: ansalamba@gmail.com	**Member** Director, IHET
9	Robert Reuben Murema P.O. Box 55079 Dar es Salaam, Tel: +255777063073 Email: robertmurema04@gmail.com	**Member** Instructor, IHET
10	Asia Nyuda Ntembo P.O. Box 55079 Dar es Salaam, Tel: +255763589044 Email: ntemboa@yahoo.com	**Principal** (Secretary)

2.2 IHET Management Staff

SN	Name	Title	Professional Qualification
1	Ms. Asia N. Ntembo	Principal	Masters Degree in Corporate Management (Mzumbe University). Bachelor Degree in Regional Planning (Mzumbe University).
2	Edwin Godwin Kasenene	Deputy Rector (Administration and Finance)	Post Graduate Diploma in Finance Management (IFM) Advanced Diploma in Mechanical Engineering (DIT)
3	Robert Reuben Murema	Director of Training	FTC - Mechanical Engineering (ATC).

2.3 Teaching Staff

SN	Staff Name	Title	Professional Qualification
1	Justine Benard Kadyugenzi	Tutor & Coordinator Heavy Duty Equipment Operation	Bachelor degree of Mechanical Engineering (NIT).
2	Rukia Rajab Majid	Tutor & HOD Research and Innovation	Bachelor of Education (MN)
3	Robert Reuben Murema	Instructor & Director of Training	FTC - Mechanical Engineering (ATC).
4	Aniceth Johnson Nswillah	Tutor ICT	Bachelor Degree in Information Systems (UDOM)
5	Basilideus Rashid Luyanji	Instructor HDEM	FTC
6	Alexander Nestory Samwel	Tutor ICT	Bachelor Degree
7	Abdulwahid Ali Khamis	Tutor ICT	Bachelor Degree
8	Seif Mwarami Zombe	Tutor Mathematics	Bachelor Degree (Mathematics and Chemistry)
9	Ayoub Yahaya Lyobha	Tutor Mechanics	Bachelor degree of Mechanical Engineering (NIT).
10	Edwin Godwin Kasenene	Tutor & Deputy Rector (Administration and Finance)	Post Graduate Diploma in Finance Management (IFM) Advanced Diploma in Mechanical Engineering (DIT)

11	Adam Nsalamba Shabani	Tutor & Managing Director	Bachelor of Engineering (Mechanical Engineering), DIT. FTC - Mechanical Engineering (ATC).
12	Adam Kaleb Lyatura	Instructor HDEO	Certificate
13	Hassan Mbwana Salum	Instructor Auto Electric	FTC
14	Asia Nyuda Ntembo	Tutor General Studies	Masters Degree in Corporate Management (Mzumbe University). Bachelor Degree in Regional Planning (Mzumbe University).
15	Meshack M. Mantoga	Instructor	Diploma
16	Daniel J. Bunyaga	Instructor	Certificate
17	Modest D. Machibya	Instructor	Certificate
18	Beatus Nyakunga	Instructor Mechanics	Bachelor Degree of Mechanical Engineering
19	Ezekiel David	**Instructor** Machine Operation	Certificate

2.4 Non-Teaching Staff

SN	**Staff Name**	**Title**	**Professional Qualification**
1	Ngwitika Ossia Mwakapalila	Marketing Officer	Certificate
2	Juliana Allen Mringo	Marketing Officer	Diploma in Accounts (TIA)

3	Nsalamba Makanga Nsalamba	Patron	Diploma in Clinical Medicine
4	Ramadhani Rajabu Mdugu	Marketing Officer	Certificate
5	Yassir Mohamed Hamis	Procurement Officer	Diploma
6	Asha Hassan Sultan	Accountant	Bachelor degree
7	Mwantumu Seif Shabani	Secretary	Certificate
8	Theresia Komba	Librarian	Diploma

3.0 Programs Offered

IHET offers a variety of programs tailored to meet the needs of different learners. Below are the key programs offered for the academic year:

3.1 Information and Communication Technology (ICT) Programmes

3.1.1 Certificate in Information and Communication Technology (NTA Level 4)

a) Program Overview

The Certificate in Information and Communication Technology (ICT) is designed for individuals looking to gain foundational knowledge in ICT, enabling them to work in entry-level positions in IT support, network administration, and computer systems management. This course offers both theoretical and practical components, ensuring students acquire essential skills for the ICT sector.

b) Duration of Study

Duration of study for Certificate in Information and Communication Technology is one (1) year which involves institutional training, Industrial Practical Training practice (IPT).

c) Entry Requirements:

To join this programme an applicant must have:

i. Holders of Certificate of Secondary Education Examination (CSEE) with At Least four (4) Passes in non-religious Subjects.
ii. Basic computer literacy is preferred but not mandatory.

d) Scheme of Study

Year 1

i) **Semester 1**

Basic technician certificate in Information and Communication Technology (NTA LEVEL 4)			
Semester 1			
Sn	**Code**	**Module**	**Credit**
1	ITT04102	Basics Of Computer Networks	12
2	ITT04106	Computing Fundamentals	10
3	MTT04102	Computing Mathematics	12
4	ITT04107	Programming Principles	15
5	BAT 04103	Basics Of Communication Skills	9

ii) **Semester 2**

Basic technician certificate in Information and Communication Technology (NTA LEVEL 4)			
Semester 2			
Sn	**Code**	**Module**	**Credit**
1	BAT04204	Basics Of Entrepreneurship	11
2	ITT04202	Database Essentials	15
3	ITT04203	Basics Of Graphics Design	14
4	ITT04204	Web Design Essentials	12
5	ITT04205	Basics Of Computer Applications	10

e) Career Opportunities

i. IT Support Technician
ii. Data Entry Operator
iii. Junior Network Administrator
iv. Help Desk Assistant

f) Certification

Upon successful completion, students will receive a Certificate in Information and Communication Technology (ICT).

3.1.2 Diploma in Information and Communication Technology (NTA Level 5 - 6)

a) Program Overview

The Diploma in Information and Communication Technology builds upon the foundational knowledge from the certificate program, delving deeper into areas such as programming, networking, and cybersecurity. This program is ideal for those aiming for mid-level careers in the ICT sector or planning to pursue further studies in computer science and engineering.

b) Duration of Study

Duration of study for Diploma in Information and Communication Technology is three (3) years for ordinary level entry and two (2) years for certificate level entry which involves institutional training, Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Holders of Certificate of Secondary Education Examination (CSEE) with At Least four (4) Passes in non-religious Subjects. (3 years)
ii. Holders of Basic Technician Certificate (NTA Level 4) in Information Technology OR Advanced Certificate of Secondary Education (ACSEE) with at least one Principal pass and one Subsidiary in Principal subjects. (2 years)
iii. Minimum of Form IV (O-Level) with a pass in Mathematics and English is preferred.

d)Scheme of Study

Year 1

i) Semester 1

Technician certificate in Information and Communication Technology (NTA LEVEL 5)			
Semester 1			
Sn	**Code**	**Module**	**Credit**
1	BAT05102	Principles Of Entrepreneurship and innovation	9
2	MTT05102	Basic Discrete Mathematics	12
3	ITT05112	Fundamentals Of Computer Architecture	9
4	ITT05113	Computer Maintenance Practices	8
5	ITT05107	Fundamentals Of Programming In C	12
6	BAT05103	Communication Skills	8
7	BAT05109	Career Planning and Management	6

ii) Semester 2

Technician certificate in Information and Communication Technology (NTA LEVEL 5)			
Semester 2			
Sn	**Code**	**Module**	**Credit**
1	ITT05201	Fundamentals Of Database Management System	8

2	ITT05205	Computer Networks Fundamentals	8
3	ITT05202	Multimedia Fundamentals	8
4	ITT05203	Principles Of Object-Oriented Programming Using Java	8
5	ITT05214	Website Development	12
6	ITT05204	Field Work in IT	12

Year 2

i) Semester 1

Ordinary Diploma in Information and Communication Technology (NTA LEVEL 6)			
Semester 1			
Sn	**Code**	**Module**	**Credit**
1	BAT06103	Business Communication	9
2	ITT06101	Network Administration Fundamentals	12
3	ITT06102	Mobile Applications Programming	12
4	ITT06107	Visual Programming Fundamentals	12
5	ITT06108	Basics Of Web Applications Development	12
6	BAT06106	Leadership and Management	11

ii) Semester 2

Ordinary Diploma in Information and Communication Technology (NTA LEVEL 6)			
Semester 2			
Sn	**Code**	**Module**	**Credit**
1	ITT06201	Business Information Systems Management	10
2	ITT06202	IT Security Fundamentals	10
3	ITT06203	Professional Ethics in Computing	10
4	ITT06212	Basic Of Software Engineering	10
5	ITT06214	Capstone Project	12

e) Career Opportunities:

i. Network Administrator
ii. Systems Analyst
iii. Software Developer
iv. Database Administrator
v. IT Consultant

f) Certification

Graduates will receive a Diploma in Information and Communication Technology (ICT).

3.2 Long-term Programmes

3.2.1 Heavy Duty Equipment Mechanics (HDEM) - NTA Level I

a) Program Overview

The Heavy-Duty Equipment Mechanics course provides students with the knowledge and skills required to repair, maintain, and troubleshoot heavy machinery such as bulldozers, cranes, and excavators. This program focuses on the mechanical, hydraulic, and electrical systems found in heavy-duty equipment.

b) Duration of Study

Duration of study for Heavy duty Equipment Mechanics Level I is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Completion of Form IV (O-Level) with pass in Mathematics, Physics and English or equivalent.
ii. Basic mechanical aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL ONE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS(1 period = 45 Minutes)**
1	**HDEM 101**	Maintaining safety of workshop, tools, equipment and environment.	54	72
2	**HDEM 102**	Performing preventive Maintenance of tools, machines and equipment	63	84
3	**HDEM 103**	Performing Bench Works	75	100
4	**HDEM 104**	Applying Rigging skills	70.5	94
5	**HDEM 105**	Performing sheet metal works.	15	20
6	**HDEM 106**	Performing welding process	63	84

7	**HDEM 108**	Building simple electric circuit.	49.5	66
SUPORTING SUBJECTS				
1	**ENG & COMM.**	01. English language basics and Grammar	40	54
2	**CA.**	1. Introduction Creating Document 2. Internet application	33	44
3	**LS**	01. Understanding personalities and character development. 02. Communication in life skills	25.5 10.5	34 15
4	**TD**	01. Drawing plain Geometry. 02. Scale Drawing 03. Construction of pictorial drawing	28.5 3 17.5	38 4 23

ii) **Semester 2**

LEVEL ONE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**HDEM 107**	Fabricating sealants process	23	32
2	**HDEM 109**	Carrying out general maintenance of electrical and electronic system components	73	114

3	**HDEM 110**	Carrying out general maintenance	129	172
4	**HDEM 111**	Maintain wheels and tyres	16	24
5	**HDEM 112**	Performing maintenance of suspension system	47	62
6	**HDEM 113**	Maintaining brake system	90	120
SUPORTING SUBJECTS				
1	**ENG & COMM.**	01. Communication concepts	30	39
2	**TD.**	01. Construction of pictorial drawing 02. Construction of orthographic projection 03. Construction of sectional view. 04. Drawing descriptive geometry and auxiliary views 05. Drawing of similar and equivalent areas	9.5 15 15 18 6	13 20 20 24 8
3	**ES**	01. Basic concepts of engineering science. 02. Force in equilibrium 03. Dynamics 04. Heat	18 10 15 10.5	24 13 20 14
4	**EET**	02. Entrepreneurs Concepts 03. Generating feasibility business	16	22

		04. Starting business 05. Managing business	22 18 36	29 24 48

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	25%	100
SEMESTER 2	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100

e) Career Opportunities

i. Heavy Equipment Mechanic
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

f) Certification

Successful candidates will be awarded a Level I Certificate of Heavy-Duty Equipment Mechanics.

3.2.2 Heavy Duty Equipment Mechanics (HDEM) - NTA Level II

a) Program Overview

The Heavy-Duty Equipment Mechanics Level II provides students with the knowledge and skills required to repair, maintain, and troubleshoot heavy machinery such as bulldozers, cranes, and excavators. This program focuses on the mechanical, hydraulic, and electrical systems found in heavy-duty equipment.

b) Duration of Study

Duration of study for Heavy duty Equipment Mechanics Level II is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. The trainee should have achieved CBET performance grade C in continuous assessment in level I.

d) Scheme of Study

i) **Semester 1**

LEVEL TWO				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**HDEM 201**	Carrying out engine maintenance	39	52
2	**HDEM 202**	Performing engine Overhauling.	135	180
3	**HDEM 203**	Performing Servicing of fuel systems.	147	196

4	**HDEM 204**	Maintaining steering system	49.5	66
5	**HDEM 205**	Repairing of suspension system.	19.5	26
6	**FA**		180	240
7	**HDEM 206**	Repairing of transmission system.	100.5	134
8	**HDEM 207**	Performing service of hydraulic systems	34.5	46

ii) **Semester 2**

LEVEL TWO				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**HDEM 208**	Servicing air condition systems	36	48
2	**HDEM 209**	Carry out welding processes.	15	20
3	**HDEM 210**	Performing lathe machine operations.	33	44
4	**HDEM 211**	Maintaining emission control system.	21	28

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	

Number of periods (1 period = 45 Minutes	520	280	
Percentage	65%	35%	100%
SEMESTER 2	**Industrial l Training**		**TOTAL**
Number of hours	180	0	640
Number of periods (1 period = 45 Minutes	240		
SEMESTER 2	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	240	180	640
Number of periods (1 period = 45 Minutes	320	240	853
Percentage	70%	30%	100%

e) Career Opportunities

i. Heavy Equipment Mechanic
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

f) Certification

Successful candidates will be awarded a Level II Certificate in Heavy Duty Equipment Mechanics.

3.2.3 Heavy Duty Equipment Mechanics (HDEM) - Level III

a) Program Overview

The Heavy-Duty Equipment Mechanics provides students with the knowledge and skills required to repair, maintain, and troubleshoot heavy machinery such as bulldozers, cranes, and excavators. This program focuses on the mechanical, hydraulic, and electrical systems found in heavy-duty equipment.

b) Duration of Study

Duration of study for Heavy duty Equipment Mechanics Level III is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. A trainee should have a minimum CBET performance grade C in continuous assessment in level II or vocational certificate II.

d) Scheme of Study

i) Semester 1

LEVEL THREE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**HDEM 301**	Performing heavy duty equipment occupational skills	42	56
2	**HDEM 302**	Servicing hydraulic and pneumatic systems.	180	240
3	**HDEM 303**	Servicing Heavy Duty Equipment Brake systems.	27	36

4	**HDEM 304**	Servicing Heavy Duty Equipment Steering systems.	31.5	42
5	**HDEM 305**	Servicing Heavy Duty Equipment Clutches and Transmission systems.	58.5	78
6	**HDEM 306**	Performing Maintenance of Drive shaft, drive axles assemblies and final drive.	18	24
7	**HDEM 307**	Servicing Track undercarriage system.	33	44

ii) Semester 2

LEVEL THREE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**FA 301**		180	240
2	**HDEM 308**	Servicing off-road suspension system.	19.5	26
3	**HDEM 309**	Servicing Earthmoving attachments and components.	39	52
4	**HDEM 310**	Servicing Heavy Duty Equipment Diesel Engine Management.	81	108
5	**HDEM 311**	Servicing Heating Ventilation and Air condition systems.	82	110
6	**HDEM 312**	Managing Workshop Activities.	18	24

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**

Number of hours	390	210	
Number of periods (1 period = 45 Minutes	520	280	
Percentage	65%	35%	100%
SEMESTER 2	**Industrial l Training**		**TOTAL**
Number of hours	180	0	640
Number of periods (1 period = 45 Minutes	240		
SEMESTER 2	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	240	180	640
Number of periods (1 period = 45 Minutes	320	240	853
Percentage	70%	30%	100%

e) Career Opportunities

i. Heavy Equipment Mechanic
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

f) Certification

Successful candidates will be awarded a Certificate in Heavy Duty Equipment Mechanics Level III.

3.2.4 Auto Electric (AE) - Level I

a) Program Overview

The Auto Electric course provides students with the knowledge and skills required to repair, maintain, and troubleshoot vehicles electric systems. This program focuses on the electrical systems found in heavy-duty equipment, Trucks and Light vehicles.

b) Duration of Study

Duration of study for Auto Electric Level I is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Completion of Form IV (O-Level) or equivalent.
ii. Basic mechanical or auto electric aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL ONE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**AE 101**	Maintaining safety of workshop and surrounding.	36	48
2	**AE 102**	Performing preventive maintenance of tools, machine and equipment	50	66

3	**AE 103**	Performing Bench works	134.5	180
4	**AE 104**	Performing welding and Fabrication	79	132
5	**AE 105**	Building simple electric circuits.	110	146
SUPORTING SUBJECTS				
1	**MATH**	01. Performing arithmetic operations. 02. Performing algebra 03. Performing geometric expressions (Unit 5.1: 5.1.1, 5.1.2, 5.1.3 & 5.1.5)	12 9 9	16 12 12
2	**Eng & Comm.**	01. Grammar (1.1.-1.2)	30	40
3	**TD**	01. Drawing plain geometry.	30	40
4	**ES**	01. Basic concepts of engineering science. 02. Force in equilibrium.	18 12	24 16
5	**EET**	01.Entrepreneurship concept. 02. Generating feasible business idea (unit 2.1)	18 12	24 16
6	**LS**	01. Understanding personalities. 02.Good interpersonal relationship and effective communication 03. Creative problem solving and effective decision making 04. Negotiation and conflict resolution.	24 15 12 9	32 20 16 12

ii) Semester 2

LEVEL ONE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**AE 106**	Building simple electronic circuits	87	117
2	**AE 107**	Carrying out general maintenance on electrical and electronic systems	51	68
3	**AE 108**	Carrying out general vehicle services	105.5	140
4	**AE 109**	Carrying out repair of wheel and tyre.	63	84
5	**AE 110**	Repairing hydraulic brake system.	84	112
SUPORTING SUBJECTS				
1	**MATH**	01. Performing geometric expressions (Unit 5.1: 5.1.4 & Unit 5.2: 5.2.1 & 5.2.2) 02. Performing mensuration calculations 03. Performing exponents, radicals and logarithms (unit 2.1.)	12 15 3	16 20 4
2	**Eng & Comm.**	01.Grammar (Unit 1.3) 02.Word formation	24 6	32 8
3	**TD**	01.Scale drawing 02. Construction of pictorial drawing.	3 27	4 36

4	**ES**	01.Dynamics (Unit 3.2) 02.Determination of pressure	12 18	16 24
5	**EET**	01.Generating feasible business idea (unit 2.2) 02.Starting a business	10.5 19.5	14 26
6	**LS**	01. Sexual and reproductive health 02. Gender concern. 03. Achieving career goals and vision. 04. Creative and critical thinking. 05. Referrals and linkages. 06. Customer care.	27 6 3 9 3 12	36 8 4 12 4 16

iii) Summary Distribution Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100%
SEMESTER 2	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600

Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100%

e) Career Opportunities

i. Mechanic
ii. Maintenance Artisan
iii. Field Service Artisan
iv. Workshop Mechanic
v. Auto Electric Artisan

g) Certification

Successful candidates will be awarded a Level I Certificate of Auto Electric.

3.2.5 Auto Electric (AE) - NTA Level II

a) Program Overview

The Auto Electric Level II provides students with the knowledge and skills required to repair, maintain, and troubleshoot electric systems. This program focuses on the mechanical, and electrical systems found in heavy-duty equipment, trucks and motor vehicles.

b) Duration of Study

Duration of study for Auto Electric Level II is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Completion of Auto Electric NTA Level I or equivalent.
ii. Basic mechanical or auto electric aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL TWO				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**AE 201**	Maintaining suspension system	54	72
2	**AE 202**	Carrying out engine maintenance	48	64
3	**AE 203**	Maintaining starting system	72	96
4	**AE 204**	Maintaining charging system	72	96
5	**AE 205**	Maintaining lighting system	109	146
6	**AE 206**	Maintaining accessories circuits and components.	125	168
SUPORTING SUBJECTS				
1	**MATH**	01. Performing exponents, radicals and logarithms (unit 2.2 – 2.3)) 02. Solving equation (Unit 4.1: 4.1.1 & 4.1.2)	21 9	28 12
2	**Eng & Comm.**	01. Conversation	30	40
3	**TD**	01. Construction of orthographic projection. 02. Construction of sectional view.	15 15	20 20

4	**ES**	01. Simple machines 02. Heat 03. Strength of materials 04. Work energy and power 05. Friction	9 21 7.5 12 10.5	12 28 10 16 14
5	**EET**	01.Managing business (Unit 4.1 -4.4)	30	40
6	**CA**	01. Introduction to computer 02. Office application (Unit 2.1 – 2.2)	3 27	4 36

ii) Semester 2

LEVEL TWO				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**FA 201**		240	
2	**AE 203**	Maintaining ignition system.	85	114
3	**AE 204**	Maintaining electric fuel system.	100	134
4	**AE 205**	Maintaining emission control system.	55	74
SUPORTING SUBJECTS				
1	**MATH**	01. Solving equations (Unit 4.2 & 4.3) 02. Performing trigonometry.	15 15	20 20

			9	12
2	**Eng & Comm.**	01. Communication concept 02. Applying writing and reading skills.	12 18	16 24
3	**TD**	01. Drawing Descriptive geometry and auxiliary views. 02. Drawing of similar and equivalent areas. 03. Drawing Loci (Unit 8.1)	18 6 6	24 6 6
4	**ES**	01. Electricity and magnetism	30	40
5	**EET**	01.Managing business (Unit 4.1 -4.4)	30	40
6	**CA**	01. Office application (2.3 – 2.4)	30	40

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100%
SEMESTER 2	**CORE SUBJECTS + FA**	**SUPPORT SUBJECTS**	**TOTAL**

Number of hours	180+240=420	180	600
Number of periods (1 period = 45 Minutes	240+FA	240	480
Percentage	70%	30%	100%

e) Career Opportunities

i. Auto Electric Mechanic
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

g) Certification

Successful candidates will be awarded a Level II Certificate of Auto Electric.

3.2.6 Auto Electric (AE) - Level III

a) Program Overview

The Auto Electric provides students with the knowledge and skills required to repair, maintain, and troubleshoot electric systems. This program focuses on the mechanical, and electrical systems found in heavy-duty equipment, and motor vehicles.

b) Duration of Study

Duration of study for Auto Electric Level III is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Completion of Auto Electric NTA Level II or equivalent.
ii. Basic mechanical aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL THREE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**AE 301**	Servicing electrical accessories	133	178
2	**AE 302**	Maintaining electronic components.	55	74
3	**AE 303**	Maintaining safe work environment	67	90
4	**AE 304**	Managing preventive maintenance	45	60
5	**AE 305**	Carrying out engine management	94	126
6	**AE 306**	Maintaining automotive air condition system.	85	114
SUPORTING SUBJECTS				
1	**MATH**	01. Performing statistics	24	32
2	**Eng & Comm.**	01. Speaking and listening skills	30	40
3	**TD**	01. Drawing Loci (Unit 8.2) 02. Construction of development and Interpretation 3. Working drawing	6 15 9	8 20 12
4	**CA**	01. Office application (Unit 2.5) 02. Internet and Emails	9 21	12 28

ii) Semester 2

LEVEL THREE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**FA 301**		240	
2	**AE 307**	Servicing electronic chassis and accessories system.	66	88
3	**AE 308**	Carrying out maintenance of dash and displace instruments.	54	72
4	**AE 309**	Managing workshop activities.	120	160
SUPORTING SUBJECTS				
1	**MATH**	01. Performing matrices calculations 02. Performing calculation of vectors 03. Performing Matrices 04. Performing linear programming	15 15 30 21	20 20 40 48
2	**CA**	01. Computer Aided Design	60	80

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	480	120	600

Number of periods (1 period = 45 Minutes	640	160	800
Percentage	80%	20%	100%
SEMESTER 2	**CORE SUBJECTS + FA**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	180+240=420	120	540
Number of periods (1 period = 45 Minutes	240+FA	160	480
Percentage	80%	20%	100%

e) Career Opportunities

i. Auto Electric Mechanic
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

g) Certification

Successful candidates will be awarded a Certificate in Auto Electric Level III.

3.2.7 Welding and Metal Fabrication (WF) - Level I

a) Program Overview

The Welding and Fabrication course provides students with the knowledge and skills required for welding and fabrication.

b) Duration of Study

Duration of study for Welding and Fabrication Level I is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

iii. Completion of Form IV (O-Level) or equivalent.

iv. Basic mechanical or welding and fabrication aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL ONE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**WF101**	Maintaining safety of workshop and surroundings.	30	40
2	**WF102**	Performing Preventive maintenance of tools, machine and equipment.	60	80
3	**WF103**	Performing bench work.	300	400
SUPORTING SUBJECTS				
1	**MATH**	1. Performing arithmetic operations. 2. Performing algebra. 3. Performing geometric expressions (Unit 5.1: 5.1.1, 5.1.2, 5.1.4 & 5.1.5)	12 9 9	16 12 12

2	**Eng & Comm.**	01. Grammar (1.1.-1.2)	30	40
3	**TD**	1. Drawing plain geometry.	30	40
4	**ES**	1. Basic concepts of engineering science. 2. Force in equilibrium.	18 12	24 16
5	**EET**	1. Entrepreneurship concept. 2. Generating feasible business idea (unit 2.1)	18 12	24 16
6	**LS**	1.Understanding personalities. 2. Good interpersonal relationship and effective communication. 3. Creative problem solving and effective decision making. 4. Negotiation and conflict resolution.	24 15 12 9	32 20 16 12

ii) Semester 2

LEVEL ONE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**WF104**	Performing sheet metal work.	210	280
2	**WF105**	Performing all positions ARC welding and ARC cutting.	60	160

3	**WF106**	Performing gas welding, brazing on ferrous and non- ferrous metal.	120	160
SUPORTING SUBJECTS				
1	**MATH**	1. Performing geometric expressions (Unit 5.1: 5.1.4 & Unit 5.2: 5.2.1 & 5.2.2) 2. Performing mesuration calculations 3. Performing exponents, radicals and logarithms (unit 2.1.)	12 15 3	16 20 4
2	**Eng & Comm.**	1. Grammar (Unit 1.3) 2. Word formation	12 6	16 8
3	**TD**	1. Scale drawing. 2. Construction of pictorial drawing.	3 27	4 36
4	**ES**	1. Dynamics (Unit 3.2) 2. Determination of pressure.	24 18	32 24
5	**EET**	1. Generating feasible business idea (unit 2.2) 2. Starting a business.	10.5 19.5	14 26
6	**LS**	1. Sexual and reproductive health 2. Gender concern. 3. Achieving career goals and vision. 4. Creative and critical thinking. 5. Referrals and linkages. 6. Customer care.	27 6 3 9 3 12	36 8 4 12 4 16

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100%
SEMESTER 2	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100%

e) Career Opportunities

iii. Welder
iv. Maintenance Artisan
v. Field Service Artisan
vi. Workshop Mechanic

f) Certification

Successful candidates will be awarded a Level I Certificate of Welding and Fabrication.

3.2.8 Welding and Metal Fabrication - NTA Level II

a) Program Overview

The Welding and Fabrication Level II provides students with the knowledge and skills required welding and fabrication.

b) Duration of Study

Duration of study for Welding and Fabrication Level II is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Completion of Welding and Fabrication NTA Level I or equivalent.

ii. Basic mechanical or welding and fabrication aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL TWO				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**WF201**	Performing ARC welding on alloy steel and ferrous metal.	180	240
2	**WF202**	Performing gas welding on ferrous and non- ferrous metals.	210	280
SUPORTING SUBJECTS				
1	**MATH**	1. Performing exponents, radicals and logarithms (unit 2.2 – 2.3)) 2. Solving equation (Unit 4.1: 4.1.1 & 4.1.2)	21 9	28 12
2	**Eng & Comm.**	01. Conversation	30	40

3	**TD**	1. Construction of orthographic projection. 2. Construction of sectional view	15 15	20 20
4	**ES**	1. Simple machines 2. Heat 3. Strength of materials 4. Work energy and power 5. Friction	9 21 7.5 12 10.5	12 28 10 16 14
5	**EET**	1. Managing business (Unit 4.1 -4.3)	30	40
6	**CA**	1. Introduction to computer 2. Office application (Unit 2.1 – 2.2)	3 27	4 36

ii) Semester 2

LEVEL TWO				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**FA 201**		240	
2	**WF203**	Performing fabrication work according to drawing.	90	120
3	**WF204**	Performing site installation involving welding.	60	80
4	**WF205**	Performing resistance welding.	30	40

SUPORTING SUBJECTS				
1	**MATH**	1. Solving equations (Unit 4.2 & 4.3) 2. Performing trigonometry	15 15	20 20
2	**Eng & Comm.**	01. Communication concept 02. Applying writing and reading skills	12 18	16 24
3	**TD**	1. Drawing Descriptive geometry and auxiliary views 2. Drawing of similar and equivalent areas. 3. Drawing Loci (Unit 8.1)	18 6 6	24 6 6
4	**ES**	1. Electricity and magnetism	30	40
5	**EET**	1. Managing business (unit 4.5) 2. Getting into business.	6 24	8 32
6	**CA**	1. Office application (2.3 – 2.4)	30	40

iii) Summary Distribution of Time

SEMESTER 1	**CORE SUBJECTS**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	390	210	600
Number of periods (1 period = 45 Minutes	520	280	800
Percentage	65%	35%	100%

SEMESTER 2	CORE SUBJECTS + FA	SUPPORT SUBJECTS	TOTAL
Number of hours	180+240=420	180	600
Number of periods (1 period = 45 Minutes	240+320=560	240	480
Percentage	70%	35%	100%

e) Career Opportunities

i. Welder
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

h) Certification

Successful candidates will be awarded a Level II Certificate of Welding and Fabrication.

3.2.6 Welding and Metal Fabrication (WF) - Level III

a) Program Overview

The Welding and Fabrication provides students with the knowledge and skills required welding and fabrication.

b) Duration of Study

Duration of study for Welding and Fabrication Level III is one (1) year which involves institutional training, and Industrial Practical Training practice (IPT).

c) Entry Requirements

To join this programme an applicant must have:

i. Completion of Welding and Fabrication NTA Level II or equivalent.
ii. Basic mechanical or welding and fabrication aptitude is an advantage.

d) Scheme of Study

i) Semester 1

LEVEL THREE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**WF301**	Performing ARC welding on ferrous and non -ferrous metals.	180	240
2	**WF302**	Performing gas welding on ferrous and non -ferrous metals.	150	200
3	**WF303**	Performing advanced gas flame cutting on ferrous metals.	120	160
4	**WF304**	Performing metal spraying on metal surfaces.	30	40
SUPORTING SUBJECTS				
1	**MATH**	1. Performing statistics 2. Performing matrices Calculations	15 15	20 20
2	**Eng & Comm.**	01. Speaking and listening skills	30	40
3	**TD**	1. Drawing Loci (Unit 8.2) 2. Construction of development and Interpretation 3. Working drawing	6 15 9	8 20 12
4	**CA**	1. Office application (Unit 2,5)	9	12

		2. Internet and Emails	21	28

ii) Semester 2

LEVEL THREE				
Sn	**Code**	**Module**	**HRS**	**NO OF PERIODS (1 period = 45 Minutes)**
1	**FA301**		240	
2	**WF305**	Performing fabrication works according to drawing.	100	134
3	**WF306**	Performing planning and managerial duties on preventive maintenance.	50	66
4	**WF307**	Managing a fabrication shop.	30	40
5	**WF308**	Managing safe working environment.	60	80
SUPORTING SUBJECTS				
1	**MATH**	1. Performing calculation of vectors 2. Performing statistics 3. Performing Matrices 4. Performing linear programming	15 9 15 21	20 12 20 28
2	**CA**	1. Computer Aided Design	60	80

iii) Summary Distribution of time

SEMESTER 1	CORE SUBJECTS	SUPPORT SUBJECTS	TOTAL
Number of hours	480	120	600
Number of periods (1 period = 45 Minutes	640	160	800
Percentage	80%	20%	100%
SEMESTER 2	**CORE SUBJECTS + FA**	**SUPPORT SUBJECTS**	**TOTAL**
Number of hours	240+240=480	120	600
Number of periods (1 period = 45 Minutes	320+320=640	160	800
Percentage	80%	20%	100%

e) Career Opportunities

i. Welder
ii. Maintenance Technician
iii. Field Service Technician
iv. Workshop Mechanic

h) Certification

Successful candidates will be awarded a Certificate of Welding and Fabrication Level III.

3.3 Heavy Duty Equipment Operations

3.3.1 Heavy Duty Equipment Operations (Short Course)

a) Program Overview

The Certificate in Heavy Duty Equipment Operations is a hands-on program that trains students to safely operate and manage heavy machinery such as forklifts, cranes, bulldozers, excavators, loaders, compactors and graders. The course emphasizes safety procedures, operational techniques, and maintenance requirements for heavy-duty equipment.

b) Duration of Study

Duration of study for Heavy duty Equipment Operation is two months (8 weeks) course which involves class hours, and Practical Training.

c) Entry Requirements

i. Completion of Form IV (O-Level) or equivalent.
ii. Physical fitness and good vision are required.

d) Key Modules

i. Introduction to Heavy Duty Machinery
ii. Equipment Operation and Maintenance
iii. Hydraulic Systems and Troubleshooting
iv. Equipment Operation Techniques
v. Basic Equipment Maintenance

e) Career Opportunities

i. Heavy Equipment Operator
ii. Forklift Operator
iii. Crane Operator
iv. Construction Site Technician

f) Certification

Graduates will receive an Operator Certificate of Heavy-Duty Equipment Operations for a specific machine/equipment.

3.4 Short-term Programmes

This program focuses on the short courses including, computer course, equipment operations, designs, welding and fabrication and auto electric.

3.4.1 Plant Mechanics

a) Program Overview

The Plant Mechanics short course provides students with the knowledge and skills required to repair, maintain, and troubleshoot heavy machinery such as bulldozers, cranes, and excavators. This program focuses on the mechanical, hydraulic, and electrical systems found in heavy-duty equipment.

b) Duration of Study

Duration of study for Plant Mechanics is three months (12 weeks) which involves class hours, and Practical Training.

c) Entry Requirements

i. Completion of Form IV (O-Level) or equivalent.
ii. Basic mechanical aptitude is an advantage.

d) Key Modules

i. Introduction to Heavy Equipment Mechanics
ii. Engine Systems and Maintenance
iii. Equipment Operation and Maintenance
iv. Basic Equipment Maintenance

e) Career Opportunities

i. Artisan
ii. Mechanic Artisan

f) Certification

Graduates will receive a Certificate of Plant Mechanics.

3.4.2 Motor Vehicle Mechanics

a) Program Overview

The Motor Vehicle Mechanics short course provides students with the knowledge and skills required to repair, maintain, and troubleshoot motor vehicles. This program focuses on the mechanical, hydraulic, and electrical systems found in moto vehicles.

b) Duration of Study

Duration of study for Motor Vehicle Mechanics is three months (12 weeks) which involves class hours, and Practical Training.

c) Entry Requirements

i. Completion of Form IV (O-Level) or equivalent.
ii. Basic mechanical aptitude is an advantage.

d) Key Modules

i. Introduction to Motor Vehicles
ii. Engine Systems and Maintenance
iii. Equipment Operation and Maintenance
iv. Basic Equipment Maintenance

e) Career Opportunities

i. Artisan
ii. Mechanic Artisan

g) Certification

Graduates will receive a Certificate of Motor Vehicle Mechanics.

3.4.3 Truck Mechanics

a) Program Overview

The Motor Vehicle Mechanics short course provides students with the knowledge and skills required to repair, maintain, and troubleshoot trucks. This program focuses on the mechanical, hydraulic, and electrical systems found in trucks.

b) Duration of Study

Duration of study for Truck Mechanics is three months (12 weeks) which involves class hours, and Practical Training.

c) Entry Requirements

i. Completion of Form IV (O-Level) or equivalent.

ii. Basic mechanical aptitude is an advantage.

d) Key Modules

i. Introduction to Truck Mechanics

ii. Engine Systems and Maintenance

iii. Equipment Operation and Maintenance

iv. Basic Equipment Maintenance

e) Career Opportunities

v. Artisan

vi. Mechanic Artisan

h) Certification

Graduates will receive a Certificate of Truck Mechanics.

3.4.4 Auto Electric

a) Program Overview

The Auto Electric short course provides students with the knowledge and skills required to repair, maintain, and troubleshoot electric systems. This program focuses on the mechanical, and electrical systems found in vehicles.

b) Duration of Study

Duration of study for Auto Electric is three months (12 weeks) which involves class hours, and Practical Training.

c) Entry Requirements

i. Completion of Form IV (O-Level) or equivalent.

ii. Basic mechanical aptitude is an advantage.

d) Key Modules

i. Introduction to Electrical Systems
ii. Engine Systems and Maintenance
iii. Equipment Operation and Maintenance
iv. Basic Auto Electric Maintenance

e) Career Opportunities

i. Artisan
ii. Mechanic Artisan
iii. Auto Electric Artisan

i) Certification

Graduates will receive a Certificate of Auto Electric.

3.4.5 Computer Course

a) Program Overview

These are computer short courses designed to provide students with the knowledge and skills required to use and manage computers, repair, maintain, and troubleshoot computers. This program focuses on the Information and Communication Technology.

b) Scheme of Study

SNO	COURSE	ENTRY REQUIREMENTS	DURATION
1	General Introduction to Computer fundamentals	All candidates with the ability to Understand English Language	4 Months
2	Basic Computer Applications (MS office)	All candidates with the ability to Understand English Language	3 months

3	Refresher in basic computer Application	A candidate who is familiar with the uses of basic computer application	1 Month
4	Computer troubleshooting maintenance and repair	A candidate with Standard 7, Form 4 etc.	2 months
5	Introduction Computer Graphics	A candidate who are familiar with the uses of computer	3 Months
6	Website Design and Development	A candidate with can write and understand English	2 Months
7	Basic Database Development	A candidate with can write and understand English	2 Months
8	Intermediate/Advance Database Development	A candidate with Basic Database Development	2 Months
9	Beginner Programming	A candidate with good computer skills with ability to understand well English Language	2 Months
10	Advance Programming	A candidate with good computer skills with a basic Programming Skills	3 Months

4.1 Admissions Process

To apply for any of the programs at IHET, prospective students must complete the following steps:

i. Complete the Online Application Form available on the IHET website or pick up a physical application form from the admissions office.
ii. Submit Supporting Documents, including academic certificates, identification, and any other relevant qualifications.
iii. Pay the Application Fee as detailed in the admissions section of the IHET website.
iv. Attend an Admission Interview (if required for the program applied for).

4.2 Tuition Fees and Financial Aid

IHET offers affordable tuition rates, flexible payment plans, and financial aid options to ensure access to quality education for all students. Scholarships and bursaries are available for eligible students based on academic performance and financial need. For more information on tuition fees and financial aid, please visit our website or contact the admissions office.

5.1 Campus Life and Student Support Services

At IHET, we believe that learning extends beyond the classroom. Our students benefit from a range of support services and extracurricular activities, including:

i. **Student Accommodation:** Comfortable on-campus and off-campus housing options for both local and international students.
ii. **Library and Learning Resources**: Access to a modern library, online databases, and learning materials.
iii. **Career Services:** Internship placements, job search assistance, and career counselling to help students transition into the workforce.
iv. **Sports and Clubs**: A variety of sports, clubs, and societies that promote personal growth, leadership, and networking.

6.1 Contact Us

For more information about our programs, admissions, or campus life, please feel free to reach out to us:

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We look forward to welcoming you to IHET, where your future begins!